

MINUTES OF THE DKG ILLINOIS STATE ORGANIZATION (ILSO)
EXECUTIVE BOARD MEETING
HOLIDAY INN & SUITES
BLOOMINGTON, ILLINOIS
SEPTEMBER 21, 2019

DATE AND PLACE	The DKG Illinois State Organization Executive Board Meeting was held at the Holiday Inn & Suites on Saturday, September 21, 2019.
CALL TO ORDER	DKG Illinois State Organization President Bev Johns (Alpha Phi) called the meeting to order at 8:17 a.m.
PLEDGE	Christine Scheffel (Gamma Epsilon) led the Pledge of Allegiance.
INTRODUCTIONS	<p>Bev Johns (Alpha Phi), President, introduced:</p> <p><u>Officers/Related Personnel</u> - Dr. Kammie Richter (Xi), Executive Assistant; Dr. Joan Rog (Beta Alpha), First Vice-President/Educational Excellence Chair; Linda Adcock (Beta Phi), Second Vice-President/Membership Chair; Sharon Vinson (Zeta), Treasurer; Dr. Margaret Trybus (Iota), Recording Secretary; Pam Painter, Corresponding Secretary/Chapter Visitation Chair; Carolyn Godby (Alpha Lambda), Parliamentarian; Patricia DeWitt (Zeta), Editor; Lou Ann Jacobs (Alpha Beta), Historian; Rene DeGuzman (Beta Phi), Webmaster; and Dr. Debbie LeBlanc (Beta Phi), Immediate Past President/Nominations Chair.</p> <p><u>Past State Presidents</u> - Antoinette Minuzzo (Alpha Nu), 1989-91; Loryann Eis (Beta Epsilon) 1995-97; Christine Berto (Nu) 1997-1999; Pamela Rightsel (Beta) 1999-01; Carol Hughes (Alpha Beta) 2001-03; Melinda Davis (Alpha Theta) 2003-05; Barbara Bergdolt (Gamma) 2005-2007; Patricia Gaines (Alpha Delta) 2009-11; LaVonne Chaney (Beta Pi) 2013-15; Sylvia Olson (Alpha Nu) 2015-17, and Dr. Debbie LeBlanc (Beta Phi) 2017-19.</p> <p><u>Committee Chairs</u> - Joan Funk (Delta), Achievement Award; Mary Jane Sterling (Nu), Communications and Marketing; Sylvia Olson (Alpha Nu), Event Planning and Management; Loryann Eis (Beta Epsilon), Finance; Teresa Maguire (Gamma Upsilon) and Vice Chair Antoinette Minuzzo (Alpha Nu), International Projects; Debbie Lambeth (Sigma) and Vice Chair Pamela Ave Maria (Eta), Leadership Development, Maria Millen (Beta Iota), official designee for Janet Kilgus (Alpha Beta), Legislation; LaVonne Chaney (Beta Pi), Personnel; Britta Peterson (Zeta), Rules; Delores Jones (Beta Psi), Scholarship; Mary Stayner (Pi), official designee for Sue Dion (Alpha Lambda), Women in the Arts; Carolyn Broadhead (Alpha Tau), Literacy; Debra Vorce (Gamma Epsilon), Music; and Jan Shawgo (Alpha Nu), Foundation for Educational Studies, Inc.</p>
CHALLENGE	Mary Wrobel (Gamma Gamma) challenged members to make a difference in our chapters, communities, and in the world.
RULES OF THE EXECUTIVE BOARD	Carolyn Godby (Alpha Lambda), Parliamentarian, reviewed the rules for governing the business of the Illinois State Organization Executive Board Meeting.
ROLL CHECK	Dr. Margaret Trybus (Iota), Recording Secretary, reported that a quorum was present with 81 of 101 voting members in attendance (27 state officers/chairs/past state presidents and 54 chapter presidents). Seven nonvoting Executive Board members and six guests also attended.
REPORT OF COMMITTEE TO APPROVE MINUTES OF APRIL 27, 2019 EXECUTIVE BOARD MEETING	Patricia Gaines (Alpha Delta), Chair, reported that the committee of Pam Rightsel (Beta) and Barbara Bergdolt (Gamma) reviewed and approved the minutes of the April 27, 2019 Executive Board Meeting as printed and distributed.

COMMITTEE TO
APPROVE MINUTES
OF SEPTEMBER 21,
2019 EXECUTIVE
BOARD MEETING

Christine Berto (Nu), Chair, and the committee of Mary Kay Gatchel (Alpha Zeta) and Pamela Rightsel (Beta) were appointed to approve the minutes of the September 21, 2019 meeting.

REVIEW OF
EXECUTIVE BOARD &
EXECUTIVE
COMMITTEE ACTIONS
SINCE APRIL 27, 2019

Margaret Trybus (Iota), Recording Secretary, reported the Executive Board approved the motion sent July 17, 2019 that read: The 2019-2021 biennial pins be purchased at a cost not to exceed \$900 to be borrowed from the Reservation Fund. The Reservation Fund will be reimbursed as the pins are sold with the proceeds of those pins going to the Grant-In-Aid Fund.
The Executive Committee approved a \$5000 anonymous donation for Women in the Arts Special Projects.

CORRESPONDENCE

Pam Painter (Chi), Corresponding Secretary, received and read thank you correspondence from Dr. Debbie LeBlanc, Patricia Walsh, and Diane Kovach.

REPORT OF
THE PRESIDENT

Bev Johns (Alpha Phi), President, challenged members to have a “professional presence” in communicating and recruiting Delta Kappa Gamma on social media and in chapter areas. The Illinois Teacher Leadership Summit will continue and members were encouraged to share information with schools that might want to participate. She thanked all the chapters for being on the DKG “team,” and expressed gratitude for making a difference in many lives, including hers.

**OTHER OFFICERS
AND PERSONNEL**

RECORDING
SECRETARY

Dr. Margaret Trybus (Iota), Recording Secretary, gave no report.

TREASURER

Sharon Vinson (Zeta), Treasurer, explained the available funds, receipts, disbursements, and investments for 2018-19. The balances show stability, anticipated receipts were exceeded, and expenses were exceeded. All funds met audit criteria. The membership report to date for 2019-2020 is 2093 active, 236 reserve, 13 collegiate, 42 honorary, and 5 active life for a total of 2,389 Illinois members.

MOTION

Loryann Eis (Beta Epsilon) moved the 2018-19 audit of DKG Illinois State Organization financial records and a financial review of Lambda State Foundation for Educational Studies, Inc. which were completed by Hoffman and Tranel, CPA, Rock Island be accepted.

MOTION ADOPTED

EXECUTIVE
ASSISTANT

Dr. Kammie Richter (Xi), Executive Assistant, reported and noted updates to the directory. Information was shared on the initiative to celebrate women educators.

EDITOR

Pat DeWitt (Zeta), Editor, encouraged members to share successes in the *Newscaster* and explained submission guidelines.

HISTORIAN

Lou Ann Jacobs (Alpha Beta), Historian, noted guidelines for committee records delivered to the Joan Rayfield Archives at Illinois State University are forthcoming. Chapter presidents need to prepare a short history of the biennium for inclusion in the archives.

WEBMASTER

Rene DeGuzman (Beta Phi), Webmaster, described upcoming updates to the website and encouraged members to use the DKG ILSO Facebook group to promote chapter activities.

PD COORDINATOR Cheryl Cox (Gamma Upsilon), Professional Development Coordinator, reported 22 chapters offered 84 different professional development sessions during 2018-19. PD requests require one month for processing. After an event, a summary, evaluation, and attendance form should be sent to the PD Coordinator.

SOCIETY BUSINESS

CHAPTER VISITATION Pam Painter (Chi), Chapter Visitation Chair, encouraged chapters to continue to meet with Ambassadors and to work toward meeting their goals. Struggling chapters will be assigned an Ambassador with whom to consult. Criteria for struggling chapters may include a loss of five or more members, non-attendance at Executive Board, or reports from previous biennia.

COMMUNICATIONS AND MARKETING Mary Jane Sterling (Nu), Communications and Marketing Chair, reported on the *Teaming Up for Success in Leadership and Technology*. Due to an anonymous DKG donor, budget was met. Evaluations were positive. Chapter presidents were encouraged to submit member email address changes to aid in technology interest surveys.

MOTION **Mary Jane Sterling (Nu), moved that a stipend of \$1,000 be paid to Rene DeGuzman as Webmaster in January 2020.**

MOTION ADOPTED

EVENT PLANNING AND MANAGEMENT Sylvia Olson (Alpha Nu), Event Planning and Management Chair, expressed thanks to Melinda Davis (Alpha Theta) for a six-year tenure as chair. Registration opens January 1, 2020 for the state convention, April 24-26, 2020 in St. Louis, Mo. Meals need to be purchased to make minimum contract numbers which help with meeting room compensation. The proposed site for the April 2021 ILSO Convention is the Double Tree in Oak Brook. The 2022 ILSO Convention will be in the central part of the state.

MOTION **Sylvia Olson (Alpha Nu) moved the Double Tree by Hilton in Oak Brook, IL, be approved as the site of the April 23-25, 2021 DKG Illinois State Organization Convention.**

MOTION ADOPTED

FINANCE Loryann Eis (Beta Epsilon), Finance Chair, reported she had received 38 chapter budgets. Chapters were encouraged to consider changing budget approval times in the spring to be prepared for dues collection between April 1 and June 30. Changes to state committee budgets for 2020-21 should be sent to Loryann so the committee can prepare a budget for convention in April 2020.

LEADERSHIP DEVELOPMENT Debbie Lambeth (Sigma), Leadership Development Chair, stated the Leadership Academy/Training for Chapter Leaders for President, Educational Excellence, Communications and Marketing, Treasurer, and Finance leaders will be held April 24, 2020 in St. Louis, Bradley University on June 6, 2020, and Bloomington July 16, 2020. The Illinois Teacher Leadership Summit will be March 6-7, 2020. Locations and details are on the website. The committee is working on changing the arrangements for the Leadership and Technology Workshops with the Communications and Marketing Committee.

MEMBERSHIP Linda Adcock (Beta Phi) Membership Chair, thanked chapters for providing leadership and challenged chapters to recruit at least one member by the April 2020 convention. Form 6 Death of Member Report should be sent to Sharon Vinson (Zeta), Treasurer, and Linda Adcock (Beta Phi), Membership Chair. Bev Johns (Alpha Phi), President, requested names of new members and a list of their school superintendents. She will contact superintendents to inform them of member induction into DKG.

NOMINATIONS Dr. Debbie LeBlanc (Beta Phi), Nominations Chair, encouraged chapters to identify and inspire members to accept leadership roles in the coming biennium. Current chapter presidents should identify chapter presidents for 2020-2022 and submit the form to Dr. Debbie LeBlanc. Monthly tips will be provided to incoming leaders and attendance at Leadership Academy/Training for Chapter Leaders is encouraged. Members are encouraged to apply for international committees.

PERSONNEL LaVonne Chaney (Beta Pi), Personnel Chair, recognized employees Pat DeWitt (Zeta), Editor, Kammie Richter (Xi), Executive Assistant, and Sharon Vinson (Zeta), Treasurer. The Personnel Committee is working to fill the position of treasurer, and the application for the position is on the website. Once named, the candidate will be mentored by Sharon Vinson (Zeta) from January-June 30. A \$500 stipend (from a member donation) will be paid to the candidate to mentor with Sharon. The candidate will be presented for employment at the April 2020 Executive Board meeting. LaVonne reported Pat DeWitt's (Zeta) ten-year term as editor expires in July 2020. The committee will work to hire a new editor, and an application for this position is on the website.

MOTION **LaVonne Chaney (Beta Pi) moved that the Personnel Committee select a Treasurer candidate for a mentoring program with the Illinois State Organization Treasurer. A \$500 stipend will be paid, the stipend coming from a donation for this purpose.**

MOTION ADOPTED

MOTION **LaVonne Chaney (Beta Pi) moved that Illinois State Organization purchase an Epson 3LCD Wireless Projector at a cost of \$549.99 plus all appropriate taxes not to exceed \$600.00.**

MOTION ADOPTED

RULES Britta Peterson (Zeta), Rules Chair, stated amendments to the ILSO *Bylaws* and *Standing Rules* were incorporated into the state documents and posted on the website following International approval. The Chapter Rules Checklist and a Chapter Rules Model are being updated and will be on the website. Chapter Rules should reflect changes made by International and Illinois State Organization. Chapters should provide an electronic copy of updated chapter rules to the ILSO Rules Chair after chapter approval.

MOTION **Britta Peterson (Zeta), Rules Chair, moved the adoption of the Delta Kappa Gamma, Illinois State Organization *Standing Rules* amendments en masse as distributed in the September 2019 mailing, except for those that members wish to consider separately.**

ARTICLE 1

Section 1.12 G

1. Automobile costs at twenty cents (\$0.20) per mile shall be paid on official trips. **Other transportation costs (receipts to be attached) shall be paid on official trips. 9/19**

ARTICLE 1

Section 1.24

B. The M. Josephine O'Neil Arts Award shall be presented in the odd-numbered years at the Illinois State Organization Convention to a student(s) in the arts. The Women in the Arts Committee shall determine the criteria and amount of the award(s) not to exceed **ten thousand dollars (\$10,000). 9/19**

ARTICLE 1

Section 1.31.J. State Planning

1. The members of the committee shall include the state officers, immediate past state

president, and additional members at the discretion of the state president. The editor, executive assistant, treasurer, **and webmaster** shall be ex-officio members. **9/19**

ARTICLE 1

Section 1.31.J. State Planning

4. The committee shall approve vendors/exhibitors to participate at the state convention, set the vendor/exhibitor fees, and designate into what fund(s) fees are deposited. A list of approved vendors/exhibitors shall be provided to appropriate convention personnel. 9/19

ARTICLE 1

Section 1.32G.8.b.

The applicant **shall electronically submit the completed** application packet to the Illinois State Organization Scholarship Chair **by** the specified date. **9/19**

ARTICLE 1

Section 1.32 H

3. M. Josephine O'Neil Arts Award.

Women in the Arts shall administer the M. Josephine O'Neil Arts Award in odd-numbered years. 9/19

ARTICLE 1

Section 1.43 A.

The historian shall keep a systemic and thorough recording of the activities accomplished and an on-going history of Illinois State Organization **(formerly known as Lambda State). 9/19**

ARTICLE 1

Section 1.44 B.

The history of Illinois State Organization (formerly known as Lambda State) shall be continued by a publication every ten (10) years of the significant events, achievements, and programs of that decade. **9/19**

ARTICLE 1

Section 1.47

A. Items which may be sold at conventions include convention favors, convention decorations, Art Mart items, Chapter Bazaar items, **vendor/exhibitor items**, and State Planning Committee approved items. **9/19**

ARTICLE 4

Section 4.3 A.

A member who severs her connection with the Society **may** be encouraged to return her official Society jewelry to the chapter. **9/19**

MOTION ADOPTED

STATE PLANNING

Bev Johns (Alpha Phi), President, shared activities from the summer State Planning meeting.

MOTION

Dr. Joan Rog (Beta Alpha) moved the acceptance of the 2019-2020 Strategic Plan for Renewal.

MOTION ADOPTED

MOTION

Dr. Debbie LeBlanc (Beta Phi) moved the Illinois State Organization of The Delta Kappa Gamma Society International partner with *Powered by Teach to Lead* and other professional organizations to participate in the Annual Illinois Teacher Leadership Summit. All income and disbursements will be received and processed by the Illinois State Organization Treasurer.

MOTION ADOPTED

MOTION **Dr. Debbie LeBlanc (Beta Phi) moved to approve the use of profits from the August 22, 2019 self-supporting event designed to celebrate or recognize the contributions of teachers to support the Lambda State Foundation for Educational Studies, Inc.**

MOTION ADOPTED

MOTION **Dr. Debbie LeBlanc (Beta Phi) moved to approve the self-supporting event designed to celebrate or recognize the contributions of teachers to be held on August 5, 2020 and to approve the use of any profits to support the Lambda State Foundation for Educational Studies, Inc.**

MOTION ADOPTED

SOCIETY MISSION AND PURPOSES

ACHIEVEMENT
AWARD Joan Funk (Delta), Achievement Award Chair, reported the committee reviewed the criteria for the Achievement Award. February 5 is the deadline for nomination submissions to the committee chair. Ballots will be sent to voting members via email or snail mail March 14. March 31 is the deadline to return ballots.

EDUCATIONAL
EXCELLENCE Dr. Joan Rog (Beta Alpha), Educational Excellence Chair, encouraged chapters to provide professional development opportunities. PD applications should be sent to Dr. Joan Rog (Beta Alpha). Monthly program ideas will be on the website and chapters are encouraged to submit program ideas. Chapters are encouraged to seek a candidate for the Grant-In- Aid and Florence A. Cook Recruitment Grants awarded in April 2020. The St. Louis convention will include a pre-convention tour. Presenters for break-out and poster sessions are being recruited. Members will be recognized at the Membership Luncheon for doctoral degrees and National Board Certification.

MOTION **Dr. Joan Rog (Beta Alpha) moved that a stipend of \$1,000 be paid to Cheryl Cox, as Professional Development Coordinator, in January 2020.**

MOTION ADOPTED

INTERNATIONAL
PROJECTS Teresa Maguire (Gamma Upsilon), International Projects Chair, announced plans to pursue a travel experience to Finland and Estonia. Chapters were encouraged to support Schools for Africa and the Marion Medical Mission, and chapters supporting these two projects will be recognized at convention. Chapters were encouraged to support the Emergency Fund through donations at the ILSO Convention.

LEGISLATION Maria Millen (Beta Iota), official designee for Janet Kilgus (Alpha Beta), Legislation Chair, shared information on the Legislative Seminar October 26, 2019 in Springfield. Chapters should send chapter legislation chair names and emails to Janet Kilgus (Alpha Beta). Nominations for legislative certificates of appreciation will be available on the website.

LITERACY Carolyn Broadhead (Alpha Tau), Literacy Chair, announced *Lilac Girls* and *Educated: A Memoir* are the book choices for the convention. Carolyn requested members share book choices for a list to be compiled for possible future convention books.

MUSIC Debra Vorce (Gamma Epsilon), Music Chair, announced music plans for the convention based on the theme, "Making a Difference in DKG." Mary Wrobel (Gamma Gamma) is the music committee contact person for the play/variety show for the 2020 Creative Arts Retreat. Organizing choral files for easy transfer to future chairs is in progress.

SCHOLARSHIP	<p>Delores Jones (Beta Psi), Scholarship Chair, updated the scholarship and special study stipend application rubrics, forms, and brochures. Scholarship and stipend amounts include:</p> <p>\$3,000 for the Emilie U. Lepthien Scholarship for coursework in school administration</p> <p>\$2,000 for undergraduate or graduate work enrolled for six hours or more</p> <p>\$ 200 for Emma Reinhardt Scholarship</p> <p>\$2,000 for special study stipends</p> <p>\$2,500 Iwert Scholarship for undergraduate and graduate studies</p> <p>\$9,500 Total allocation for scholarships</p> <p>Deadline for scholarships and stipends is January 9, 2020.</p>
WOMEN IN THE ARTS	<p>Mary Stayner (Pi), official designee for Sue Dion (Alpha Lambda), Women in the Arts Chair, reported the committee has planned activities for the 41st annual Creative Arts Retreat June 23-25, 2020 at Allerton Park. Chapters were encouraged to participate in the Art Mart 2020 "Under the Sea" to support the \$10,000 M. Josephine O'Neil Arts Award.</p>
MOTION	<p>Christine Scheffel (Gamma Epsilon) moved to take \$2,000 of net proceeds from recent Creative Arts Retreats from the WIA fund to be used to cover the facility use fee of \$1,000 for each of the next two years at Allerton Park.</p>
MOTION ADOPTED	
MOTION	<p>Loryann Eis (Beta Epsilon) moved to amend the 2019-2020 Women-in-the-Arts fund budget to insert in II B CAR facility use fee \$2,000. Total anticipated WIA disbursements \$2,150. The total anticipated Women-in-the-Arts fund balance is \$90,250.</p>
MOTION ADOPTED	
LAMBDA STATE FOUNDATION FOR EDUCATIONAL STUDIES, INC.	<p>Jan Shawgo (Alpha Nu), Lambda State Foundation Chair, thanked previous chair, Bev Madsen for eight years of service. Stipends totaling \$6,649 were awarded to eight recipients. Members were encouraged to apply for stipends by November 1. Applications are on the website. Consider a personal donation to the Foundation and indicate monies should go to stipends. The Foundation announced that a very special anonymous member has given three generous donations to the Foundation.</p>
NEW BUSINESS	<p>Antoinette Minuzzo (Alpha Nu) has received Illinois state dolls removed from Society Headquarters. The dolls are Elizabeth Harrison and Frances Shiner, pioneer women. Please send recommendations to Antoinette for placement of the dolls.</p>
ANNOUNCEMENTS	<p>Ardith Inman (Beta Beta), Past State President, will be 95 years old on October 18. Lucille Kozanecki (Alpha Chi), Joan Kalbacken (Beta), Irene Jinks (Gamma Iota), Past State Presidents, and Bev Madsen (Omicron) who were unable to attend the meeting sent greetings.</p>
ADJOURNMENT	<p>The meeting was adjourned at 11:33 a.m.</p>